



**CITY OF PORT WASHINGTON, OZAUKEE COUNTY, WI
COMMON COUNCIL MEETING**

MONDAY, FEBRUARY 27, 2023 AT 6:30 P.M.

Port Washington City Hall, 100 W. Grand Avenue, Port Washington, WI 53074

MINUTES

1. ROLL CALL- Mayor Ted Neitzke IV convened the Common Council meeting at 6:30 p.m. Members present were Alderpersons Deborah Postl, Paul Neumyer, Mike Gasper, Dan Benning, Jonathan Pleitner, Pat Tearney (attended remotely), and John Sigwart. Also present were City Administrator Anthony Brown, City Clerk Susan Westerbeke, City Planner Robert Harris, Director of Public Works Rob Vanden Noven, ACA/HR Director Emily Blakeslee, and City Attorney Eric Eberhardt.

2. PLEDGE OF ALLEGIANCE TO THE FLAG- The Pledge of Allegiance was recited.

3. CONSENT AGENDA

All items listed under the Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed and considered at this point on the agenda.

A. Approve Minutes of Previous Meeting

B. Approve January 2023 Financials

MOTION MADE BY ALD. POSTL, SECONDED BY ALD. BENNING TO APPROVE THE CONSENT AGENDA AS PRESENTED. Motion carried unanimously.

4. MAYOR'S BUSINESS

A. Mayor's Updates- The Mayor thanked Catherine Kiener, Senior Center Coordinator, and the Rotary Club for the opportunity to speak to its members.

5. OFFICERS/STAFF REPORT

A. Monthly Department Reports- Submitted with meeting packet.

6. PUBLIC COMMENTS/APPEARANCES

Your comments are welcome. Please limit comments to three (3) minutes. If you need more time, contact the City Administrator, and ask that your topic be placed on a Common Council Agenda.- None.

7. FROM STANDING COUNCIL COMMITTEES

A. FINANCE AND LICENSE COMMITTEE

1. Consideration and Possible Action on Original Class A Liquor and Beer License (Ports Cozy Corner, 131 E. Main Street)- The City Clerk reviewed the application and recommendation for approval of the license requested. The Finance and License Committee recommended approval of this license. MOTION MADE BY ALD. PLEITNER, SECONDED BY ALD. GASPER TO APPROVE THE ORIGINAL CLASS A LIQUOR AND BEER LICENSE AND JASON DANNENBERG AS AGENT AS PRESENTED. Motion carried unanimously.

2. Ratification of Action to Order a 2026 Pierce Enforcer Pumper Truck- The City Attorney reviewed the updated agreement draft and approves of the version submitted. Fire Chief Mark Mitchell was present to review the truck order. This item was recommended for approval by the Finance and License Committee. MOTION MADE BY ALD. BENNING, SECONDED BY ALD. NEUMYER TO APPROVE THE RATIFIED VERSION OF FEBRUARY 27TH AS PRESENTED AND NOT TO EXCEED \$975,000. Motion carried unanimously.

3. Resolution 2023-1: To Provide Local Matching Funds Relating to WDNR Grant to Control Urban Stormwater Runoff Pollution Sources and Commitment to Support the Project Funded by the Grant- City Engineer Roger Strohm was present to report on the resolution required for the WDNR grant funding application. MOTION MADE BY ALD. PLEITNER, SECONDED BY ALD. GASPER TO APPROVE RESOLUTION 2023-1 TO PROVIDE LOCAL MATCHING FUNDS RELATING TO WDNR GRANT AND CONTROL URBAN STORMWATER RUNOFF POLLUTION SOURCES AND COMMITMENT TO SUPPORT THE PROJECT FUNDED BY THE GRANT AS PRESENTED. Motion carried unanimously.

B. TRAFFIC SAFETY COMMITTEE

1. Ordinance 2023-2: An Ordinance Creating and Repealing Parking Restrictions on North Lake Street- 2nd Reading- The Director of Public Works reviewed the ordinance for changes to parking on N. Lake Street post construction of that area. MOTION MADE BY ALD. POSTL, SECONDED BY ALD. NEUMYER TO APPROVE ORDINANCE 2023-2 AS PRESENTED. Motion carried unanimously.

C. ADMINISTRATION COMMITTEE

- 1. Consideration and Possible Action on a Lease Agreement with Port Washington Tourism Council, Inc-** This item was tabled.
- 2. Ordinance 2023-4: Relating to Penalties for and Enforcement of Building, Electrical, and Plumbing Code Violations- 1st Reading-** The ACA/HR Director reviewed the ordinance, which gives city staff the flexibility when enforcing the city code by granting the Building Inspector authority to issue citations for violations and the ordinance also includes penalty fee changes. This ordinance will be considered for adoption at the next meeting.

8. FROM CITY BOARDS/COMMISSIONS

A. PLAN COMMISSION

1. Ordinance 2023-3: Amending the Zoning Ordinance Relating to Historic Preservation- 1st Reading- The City Planner reviewed the previous survey that was presented to the council at its November 15, 2022 meeting. The Plan Commission reviewed and approved this at its February 16th meeting. This ordinance will be considered for adoption at its next meeting.

9. UNFINISHED BUSINESS- None.

10. NEW BUSINESS

A. Presentation from Friends of Park and Recreation (2022 Beer Garden)- Justin Myer was present to report on the 2022 series. Fourteen groups participated and realized a profit for their organizations at its completion. The two Saturdays in fall in late September and early October had low attendance and they would like to move those dates to Thursdays August 10th and 24th for the 15-week 2023 series.

B. Discussion Regarding the Port Washington Fire Department Organizational Structure- The City Administrator, Fire Chief Mark Mitchell and Asst. Chief Joe DeBoer were present to give the presentation. This included a power point showing the historic data on Fire and EMS calls and services, along with projections for future needs with population growth and changes coming to the city. Review of current department organizational structure and future suggested structuring and the costs involved was also presented.

11. PUBLIC COMMENTS/APPEARANCES- None.

12. MOTION TO CONVENE IN CLOSED SESSION per Wis. Stat. § 19.85(1)(c), for the purpose of considering employment, promotion, compensation, and other terms and conditions of employment or performance evaluation data of any public employee over which the governing body has jurisdiction or exercises responsibility, to-wit: City Administrator's Performance Review.- Mayor Neitzke read the closed session item. MOTION MADE BY ALD. POSTL, SECONDED BY ALD. BENNING TO GO INTO CLOSED SESSION FOR THE REASONS STATED ON THE AGENDA. ROLL CALL VOTE TAKEN: AYE: POSTL, NEUMYER, GASPER, BENNING, PLEITNER, TEARNEY, SIGWART. Motion carried unanimously.

MOTION TO CONVENE IN CLOSED SESSION pursuant to Wis. Stat. § 19.85 (1)(g), to confer with legal counsel for the Common Council who is rendering advice concerning strategy to be adopted by the Council with respect to litigation in which it and/or City officers are or are likely to become involved. - Mayor Neitzke read the closed session item. MOTION MADE BY ALD. POSTL, SECONDED BY ALD. BENNING TO GO INTO CLOSED SESSION FOR THE REASONS STATED ON THE AGENDA. ROLL CALL VOTE TAKEN: AYE: POSTL, NEUMYER, GASPER, BENNING, PLEITNER, TEARNEY, SIGWART. Motion carried unanimously.

13. RECONVENE INTO OPEN SESSION TO TAKE ACTION, IF ANY, RELATING TO CLOSED SESSION DISCUSSIONS- MOTION MADE BY ALD. POSTL, SECONDED BY ALD. NEUMYER TO RECONVENE INTO OPEN SESSION AT 8:32 P.M. AND TAKE NO ACTION. ROLL CALL VOTE TAKEN: AYE: POSTL, NEUMYER, GASPER, BENNING, PLEITNER, TEARNEY, SIGWART. Motion carried unanimously.

14. ADJOURNMENT- MOTION MADE BY ALD. POSTL, SECONDED BY ALD. NEUMYER TO ADJOURN THE MEETING AT 8:33 P.M. Motion carried unanimously.

Respectfully submitted,
Susan L. Westerbeke, City Clerk